

Lackawanna Trail School District
Work Session Meeting Minutes
September 6, 2022

The Lackawanna Trail School District met in their Work Session Meeting on Tuesday, September 6, 2022, at 7:30 pm via a Zoom meeting and in the boardroom, public notice thereof having been given in accordance with applicable law.

There was an Executive Session prior to the Work Session meeting. The Executive Session was from 5:38 pm to 7:06 pm to discuss personnel, solicitor review, and bus transportation issues. Mr. Bianchi was absent, Mr. Petula was present from 5:30 to 6:30 for the executive session. All other school board members were present for the entire Executive Session.

President Kevin Mulhern called the meeting to order and directed the Vice President to call the roll. Board members present: Mr. Carpenter, Mr. Minick, Dr. Mould, Mr. Mulhern, Mr. Ross, Mr. Schmidt and Mrs. Wescott. Absent: Mr. Bianchi and Mr. Petula.

Administrators present: Mr. Glynn, Mr. Kearney, Mrs. Kuchak, Dr. Murphy and Mr. Schofield.

Time was allowed for public comment. The public commented on the following topics:

Joseph Strauch made several comments:

- a. Agenda should spell out meaning of acronym BCBA.
- b. Correct "240 Awards" on agenda to read "240 Athletic Awards".
- c. Policy 120 is required by law.
- d. Policy 808.1, where are Administrative Regulations listed?
- e. Policy 008, where else do we have an organization chart.
- f. Policies 315, 316 and 348 to be retired, why not also 415/515, 416/516, 448/548?

The following agenda items were presented and discussed:

1. Bill Listing
Move that all bills found to be true and accurate be approved.
2. Treasurer's Report
Move that the board approve the Treasurer's Report as submitted.
3. E-Rate Consultant
Move that the board approve the Van Strien Consulting Proposal of Services for the E-Rate program in the 2023-2024 Funding Year at a rate of \$3,000 for Category One requests and \$1,000 per funding request for Category Two requests be approved.
4. ACA Reporting
Move that the board approve contract with Conrad Siegel for ACA reporting for 2022 for a cost of \$5,200.

5. Applied ABC BCBA Consultation Service
Move that the board approve the contract with Applied ABC for BCBA consulting services in the amount of \$_____.

6. Food Service Wage Agreement
Move that the board retroactively approve the wage revision agreement with The Nutrition Group.

7. Solicitor Appointment
Move that the board appoint _____ from _____ firm as solicitor from October 1, 2022 through June 30, 2023.

8. Cafeteria Fund Balance Equipment Purchases
Move that the board approve expenditures to Rices Food and Equipment for the following pieces of equipment to be spent from unassigned fund balance:
Hot Serving Line \$6,403.89
Cold Serving Line \$11,065.57
Utility Serving Line \$4,467.99

9. Policies for Second Reading
Move that the board approve the second reading of the following policies:
 - 005 Organization
 - 240 Awards
 - 249 Bullying/Cyberbullying
 - 255 Educational Stability for Children in Foster Care

10. Policies to Retire
Move that the board retire the following policies:
 - 008 Organization Chart
 - 120 Human Development Program
 - 315 Disqualification by Reason of Health
 - 316 Non-Tenured Employees
 - 327 Management Team
 - 348 Unlawful Harassment
 - 808.1 Student Meal Charging

11. Elementary Student Handbook
Move that the board approve the updated 2022-2023 Elementary Student Handbook.

12. Jr/Sr High School Student Handbook
Move that the board approve the updated 2022-2023 Jr/Sr High School Student Handbook.

13. Private Vehicle Contracted Driver

Move that the board approve Amy Smith as a contracted private vehicle driver for the 2022-2023 school year. All clearances are currently on file.

14. Long Term Substitute Physical Education Teacher

Move that the board approve Casey Ellis as a long term substitute Physical Education Teacher at a salary of \$52,106.10, bachelors level, step 1, prorated, according to the LTEA contract, for 90 days of the 2022-2023 school year. All clearances on file.

15. Temporary Interact Advisor

Move that the board approve Kelly Hopkins as temporary Interact Advisor for the first and second marking periods of the 2022-2023 school year at a prorated stipend of \$2500 per the LTEA contract.

16. Extracurricular Basketball Cheerleading Resignation

Move that the board acknowledge the resignation of Danielle Dwyer as Varsity Basketball Cheerleading Advisor effective immediately.

17. Extracurricular Basketball Cheerleading Volunteer

Move that the board approve Danielle Dwyer as a Varsity Basketball Cheerleading Volunteer for the 2022-2023 school year. All clearances on file.

18. Extracurricular Basketball Cheerleading Advisor

Move that the board approve _____ as the Varsity Basketball Cheerleading Advisor to begin the 2022-2023 school year at a stipend of \$2550, according to the LTEA contract.

19. Extracurricular Marching Band Volunteer

Move that the board approve David Borys as a Marching Band Volunteer for the 2022-2023 school year. All clearances are on file.

Prior to adjournment, Mr. Ross recommended the board consider a motion to allow for fund balance spending to renovate the infield of the softball field. Mr. Glynn was tasked with determining a budget with the assistance of Mr. Schofield. Mr. Mulhern requested this motion be added for the next meeting.

Mr. Mulhern announced there will be an executive session prior to the next meeting and adjourned the work session meeting at 8:06 pm.

Respectfully submitted,

Brian Petula, Secretary Board of Education